



## Examination Outcome Appeals Form

IBLCE® will review appeals of adverse certification decisions from exam candidates. An adverse decision may be appealed for the following reasons: (1) alleged inappropriate examination administration procedures, and (2) environmental testing conditions severe enough to cause a major disruption of the examination process and/or other irregularities. Any examination outcome appeal should be as specific as possible, detailing the basis for the appeal.

*All Examination Outcome Appeals must be submitted to IBLCE within 30 days following the date that the examination results were disseminated.* IBLCE will not review appeals related to (1) the determination of the passing score, (2) the examination or individual test items or (3) test content validity.

Candidate Name (please print) \_\_\_\_\_

Candidate ID Number	L	-							
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Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Testing Site \_\_\_\_\_

City

State/Province

Country

**Please provide a brief rationale for the appeal, with as much specificity as possible:**

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**Terms and Conditions: By signing this form, I acknowledge and understand the decision of the IBLCE Appeals Committee is final. I further acknowledge that a favourable appeal results only in the deferral of the examination fees to a future examination arranged with adequate future notice.**

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Signature

Date

**Please mail, fax, or send electronically to the IBLCE location that serves your country:**

**If you live in North America, Central America and South America or Israel:**

IBLCE in the Americas

10301 Democracy Lane, Suite 400

Fairfax, Virginia 22030

USA

Fax: 703-560-7332

Email: [iblce@iblce.org](mailto:iblce@iblce.org)

**If you live in Europe, the Middle East (except Israel) or the countries of North Africa:**

IBLCE in Europe and the Middle East

Theresiengasse 5/1/30

2500 Baden

Austria

Fax: +43 (0) 2252 20 64 87

Email: [eumeoffice@iblce.org](mailto:eumeoffice@iblce.org)

**If you live in Asia, Australia or the countries of Africa not served by the European location:**

IBLCE in Asia-Pacific and Africa

PO Box 1533

Oxenford, Queensland 4210

Australia

Fax: 07 5529 8922 (within Australia) or +61 7 5529 8922 (outside Australia)

Email: [apaadmin@iblce.org](mailto:apaadmin@iblce.org)