



Examination Outcome Appeals Form

IBLCE® will review appeals of adverse certification decisions from exam candidates. An adverse decision may be appealed for the following reasons: (1) alleged inappropriate examination administration procedures, and (2) environmental testing conditions severe enough to cause a major disruption of the examination process and/or other irregularities. Any examination outcome appeal should be as specific as possible, detailing the basis for the appeal.

All Examination Outcome Appeals must be submitted to IBLCE within 30 days following the date that the examination results were disseminated. IBLCE will not review appeals related to (1) the determination of the passing score, (2) the examination or individual test items or (3) test content validity.

Candidate Name (please print) _____

Candidate ID Number									
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Address _____

Phone Number _____

Email Address _____

Testing Site _____

City

State/Province

Country

Please provide a brief rationale for the appeal, with as much specificity as possible:

Terms and Conditions: By signing this form, I acknowledge and understand the decision of the IBLCE Appeals Committee is final. I further acknowledge that a favourable appeal results only in the deferral of the examination fees to a future examination arranged with adequate future notice.

Signature

Date

Please contact your regional location to learn how to securely send this information:

If you live in North America, Central America and South America or Israel:

IBLCE in the Americas

Email: iblce@iblce.org

Phone: +1 703-560-7330

If you live in Europe, the Middle East (except Israel) or the countries of North Africa:

IBLCE in Europe and the Middle East

Email: eumeoffice@iblce.org

Phone: +43 (0) 2252 20 65 95 (within Austria)

Phone: +43 2252 20 65 95 (outside Austria)

If you live in Asia, Australia or the countries of Africa not served by the European location: IBLCE in Asia-Pacific and Africa

Email: apaadmin@iblce.org

Phone: 07 5529 8811 (within Australia)

Phone: +61 7 5529 8811 (outside Australia)